

Risk assessment 2021

Identified Hazards	Consequence	Person at risk	Harm/severity of risk 1-3	Likelihood of risk 1-3	Overall Risk Factor	Control measures and actions Adopted to reduce or maintain an overall risk factor	Final Risk Factor
Car park accidents involving cars and pedestrians	Injury or fatality	Visitors to the event, staff and marshals	3	1	Low	The car park at the venue and surrounding roads will be used and the area will be marshalled throughout the event. Traffic cones will be used to reserve spaces for identified people and to prevent parking either side of the entrance to the car-park. All attendees are informed in advance about where to park and temporary signage will be provide instruction and guidance.	Low
Food poisoning	Illness or fatality	Visitors to the event, staff and marshals	3	1	Low	Food handlers have been given basic food handling instructions, hand washing facilities and a fridge is available on site for their use. Food being served does not require any preparation and there are no raw food stuffs being served. All food handlers will be provided with appropriate tools. Food handlers do not also handle money.	Low
Electric shock from public address system or lighting	Injury or fatality	Staff or those operating equipment	3	1	Low	A reputable supplier is being used for the stage lighting and the PA is fully tested and used by only by authorised people form the venue event management team.	Low
Litter	Environmental damage which could lead to accident or injury	Visitors to the event, marshals, volunteers and staff	1	1	Low	Staff will clear the Park grounds and access routes of litter during and after the event. Several rubbish bins will be allocated across the site.	Low
Temporary Structures	Injury or Fatality	Visitors to the event, volunteers and staff.	1	1	Low	Any temporary structures i.e. the room draping for the Room of Remembrance will fully conform to all current regulations. The company holds full liability and insurance.	Low
Inclement Weather (Wet, Ice, Wind, Cold)	Injury	Visitors to the event, volunteers, staff	3	2	Medium	First Aiders on Site. Warming drinks available throughout the day.	Low
Scalding from Hot Drinks	Injury	Visitors to the event, Volunteers and Staff	3	2	Medium	First Aiders on Site. Insulated cups will be used and cautionary advice will be given by servers.	Low