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| **Identified Hazards** | **Consequence** | **Person at risk** | **Harm/severity of risk 1-3** | **Likelihood of risk 1-3** | **Overall Risk Factor** | **Control measures and actions Adopted to reduce or maintain an overall risk factor** | **Final Risk Factor** |
| Car park accidents involving cars and pedestrians | Injury or fatality | Visitors to the event, staff and marshals | 3 | 1 | Low | The car park at the venue and surrounding roads will be used and the area will be marshalled throughout the event. Traffic cones will be used to reserve spaces for identified people and to prevent parking either side of the entrance to the car-park. All attendees are informed in advance about where to park and temporary signage will be provide instruction and guidance. | Low |
| Food poisoning | Illness or fatality | Visitors to the event, staff and marshals | 3 | 1 | Low | Food handlers have been given basic food handling instructions, hand washing facilities and a fridge is available on site for their use. Food being served does not require any preparation and there are no raw food stuffs being served. All food handlers will be provided with appropriate tools. Food handlers do not also handle money. | Low |
| Electric shock from public address system or lighting | Injury or fatality | Staff or those operating equipment | 3 | 1  | Low | A reputable supplier is being used for the stage lighting and the PA is fully tested and used by only by authorised people form the venue event management team. | Low |
| Litter | Environmental damage which could lead to accident or injury | Visitors to the event, marshals, volunteers and staff | 1 | 1 | Low | Staff will clear the Park grounds and access routes of litter during and after the event. Several rubbish bins will be allocated across the site. | Low |
| Temporary Structures | Injury or Fatality | Visitors to the event, volunteers and staff. | 1 | 1 | Low | Any temporary structures i.e. the room draping for the Room of Remembrance will fully conform to all current regulations. The company holds full liability and insurance.  | Low |
| Inclement Weather (Wet, Ice, Wind, Cold) | Injury  | Visitors to the event, volunteers, staff | 3 | 2 | Medium | First Aiders on Site. Warming drinks available throughout the day.  | Low |
| Scalding from Hot Drinks | Injury | Visitors to the event, Volunteers and Staff | 3 | 2 | Medium | First Aiders on Site. Insulated cups will be used and cautionary advice will be given by servers. | Low |